



Certification body mandated by
AFNOR Certification
Le Titien
48/50, rue de la victoire
75009 PARIS
Tel.: (+33) (0)1 75 44 71 64
www.eurovent.com / www.certita.fr

CERTIFICATION REFERENCE STANDARD



**APPAREILS MÉNAGERS
UTILISANT DES COMBUSTIBLES
LIQUIDES OU SOLIDES**

www.marque-nf.com

AFNOR Certification identification no.: NF 009
Revision 5 – January 2014 DRAFT version 7
(This version cancels and replaces any previous versions)
Approval by AFNOR Certification: 15/05/2014
Date of 1st application: February 1994
Reference document:
GENERAL RULES OF THE NF MARK
Approved by the Chairman of AFNOR on 23 April 2012

CONTENTS

CONTENTS	2
PARTIE 1 PRESENTATION AND SCOPE	5
1.1 Scope	5
1.2 Who can apply for the NF mark and why?	5
1.3 The NF mark	6
1.4 Contact list:	7
PARTIE 2 THE REQUIREMENTS OF THE REFERENCE STANDARD	8
2.1 General rules of the NF mark	8
2.2 Standards and additional specifications	8
2.3 Regulations	9
2.4 Quality management provisions	9
2.5 Marking	11
PARTIE 3 HOW TO OBTAIN CERTIFICATION	14
3.1 Submission of a certification application	15
3.2 Admissibility study of the certification application	15
3.3 Inspection and checking procedures	15
3.4 Evaluation and decision	16
PARTIE 4 MAINTAINING THE CERTIFICATION: FOLLOW-UP PROCEDURES	19
4.1 Process	20
4.2 Follow-up inspection procedures	20
4.3 Evaluation, decision and notification	22
4.4 Declaration of modifications	22
PARTIE 5 PARTICIPANTS	25
5.1 Afnor certification	25
5.2 Mandated Body: EUROVENT CERTITA CERTIFICATION	25
5.3 Inspection and audit body	25
5.4 Testing body	25
5.5 Mark committee	26
PARTIE 6 RATES	28
6.1 Services relating to NF certification	28
6.2 Collecting payment for services	29
6.3 Rates	30
PARTIE 7 CERTIFICATION DOCUMENTATION	31
PARTIE 8 LIST OF TERMS	39
PARTIE 9 : ADDITIONAL SPECIFICATIONS	41

These certification rules (reference standard) were submitted to AFNOR Certification for approval and admission into the NF certification system. They were approved by the General Manager of AFNOR Certification on <give date>.

They cancel and replace any previous versions.

Eurovent Certita Certification, as a certification body accredited by COFRAC under number <5-0517> - the scope of the accreditation can be found on www.cofrac.fr - agrees to draw up certification rules (reference standards) that guarantee an appropriate level of requirements for the quality, fitness for purpose and durability of the products. The accreditation is evidence of the independence and impartiality of Eurovent Certita Certification and its technical ability to develop the NF mark.

The certification rules (reference standard) can be revised, in full or in part, by certification body Eurovent Certita Certification after consultation of the interested parties. The revision is approved by the General Manager of AFNOR Certification for admission to the certification system.

MODIFICATION HISTORY

Part modified	Revision N°	Date of application	Modification performed
§1.1 Scope §2.2 §2.3.3.2 §5.2. Part 6. §5.4. §2.5. §4.2.	5		<p>Broadening the scope to: pellet stoves, wood-fired boilers</p> <p>Introduction of two specific appendices in part 9: Appendix A - heating and cooking appliances and Appendix B - barbecues, using the specific provisions of revision 4 supplemented by</p> <p>The addition of pellet stoves and wood-fired boilers in Appendix A</p> <p>The addition of specific requirements applicable to barbecues (appendix 9B: factory inspection):</p> <ul style="list-style-type: none"> Ash pan thickness inspection Thickness inspection method on the fire box Traceability requirement (batch no. or production date) on the packaging <p>Deletion of §2.3.3.2: Guide to interpreting NF EN 1806-1</p> <p>Deletion of CERTIGAZ as an auditing body from §5.2.</p> <p>Deletion of part 6: Use of manufacturers' laboratories</p> <p>Addition of the CSTB laboratory as a mark laboratory</p> <p>Change of logo on manuals and advertising and sales documents</p> <p>Addition of the permissible tolerances during certified characteristic follow-up tests.</p>
Whole document	4	August 2011	<p>Transfer of activities to CERTITA</p> <p>Amendment of the French consumer code.</p> <p>Updating of standards</p> <p>Change of NF logo (applicable by end of 2013 at the latest).</p>
Part 2 Part 5	3	August 2006	<p>Specific requirements applicable to products/§2.3.3.2 (Updating of production inspections)</p> <p>Addition of CETIAT as a laboratory</p>
Whole document Part 2 Part 6 Part 8	2	April 2006	<p>Revision in accordance with new certification reference standard template.</p> <p>Updating of standards/Updating of quality part.</p> <p>Additional details about the notion of manufacturer laboratory authorisation.</p> <p>Updating of application documents.</p>
Body Appendix 0 Appendix 1 Appendix 1bis Appendix 4 Appendix 6 Appendix 7	1	April 2001	<p>Revision in accordance with changes to quality templates.</p> <p>Creation of list of reference documents.</p> <p>Insertion of definitions and terminology.</p> <p>Creation of this appendix and drafting of additional provisions for standards and technical specifications (NF D 35 385/NF EN 1/NF D 35 376).</p> <p>Reworking of application documents, reference to AFNOR CERTIFICATION.</p> <p>Descriptions of AFNOR CERTIFICATION's process and responsibilities relating to inspections and manufacturing site monitoring.</p> <p>Descriptions of AFNOR CERTIFICATION's process and responsibilities for the use of authorised manufacturers' laboratories.</p>
	0	February 1994	Creation of the reference standard

Partie 1

PRESENTATION AND SCOPE

1.1 Scope

This certification reference standard currently relates to domestic appliances using liquid or solid fuels.

The families of the products concerned, with their certified characteristics, are as follows:

Product families	Certified characteristics
Liquid fuel stoves	Power ratings, % CO, In (soiling index), reservoir presence, output, fire safety distance.
Solid fuel stoves:	
Wood stoves	Power, %output, % CO, continuous or intermittent operation, fire safety distance, particle emissions at 13% O ₂
Pellet stoves	Power, %output, % CO, particle emissions at nominal power and minimum power over a power range at 13% O ₂
Coal stoves	Power, %output, % CO, continuous or intermittent operation at 13% O ₂ fire safety distance
Hybrid stoves (wood/coal)	Power, output, % CO, continuous or intermittent operation, fire safety distance
Open fires and inset appliances fired by solid fuels	Power, output, % CO, continuous or intermittent operation at 13% O ₂ , fire safety distance
Residential cookers fired by solid fuels	Power, output, % CO, continuous or intermittent operation at 13% O ₂ , fire safety distance
Wood-fired boilers	Power, % output, % CO, VOC and particle emissions at nominal and minimum power at 10% O ₂ , for boilers that operate within a power range.
Barbecues burning solid fuel	Safe use

1.2 Who can apply for the NF mark and why?

These certification rules (reference standard) are open to any applicant whose products fall within the above-defined scope and meet the technical requirements described in part 2 of this document:

1 – Applicant/holder:

A legal entity that provides control and accountability for compliance with all requirements specified in the certification rules (reference standard) for the NF009 "Domestic appliances using liquid or solid fuels" mark.

These requirements cover at least the following steps: design, fabrication, assembly, quality control, marking, packaging and introduction onto the market, and specify the critical points of each step.

2 – Agent:

Legal entity or private individual located in the EEA that has a role of representing the applicant/holder outside the EEA and has a contractual and written power of attorney from the applicant/holder stating that it can act on its behalf and specifying in what framework (missions and associated responsibilities and

financial aspects, claims, certification body contact, among others) in the NF mark certification process in accordance with the provisions of the certification reference standard.

The agent may be the distributor or the importer; its various roles are clearly identified.

3 – Distributor:

Entity distributing the products of the applicant/holder that does not modify the product with regard to NF mark requirements.

The types of distributors can be the following:

- distributors who distribute the product under the trademark of the holder. In this case, no steps are to be taken with regard to the NF mark.
- distributors who distribute the product with a change of trademark. The applicant/holder shall apply to maintain the right to use.

If the distributor does not wish that explicit reference be made to the manufacturer, the distributor shall apply for admission to the NF mark. In this case, the production plant is not mentioned on the certificate.

Depending on the operations performed by the applicant/holder or the distributor, the sites audited and the length of the audit during initial certification and monitoring are established on a case-by-case basis.

1.3 The NF mark

Created in 1938, the NF mark is a registered collective certification mark that certifies the conformity of products with the applicable national, European and international standards, which may be supplemented by additional specifications, under the conditions defined in the certification reference standards. The mark is awarded by AFNOR Certification and its network of partners, which form the NF network.

The NF mark is a voluntary product certification mark that meets the requirements of the French Consumer Code, in particular by involving the interested parties in the validation of the certification reference standards, by defining the rules applying to product markings and by communicating clearly and transparently on the main certified characteristics.

The right to use the NF mark is granted on the basis of compliance with one or more standards and more generally with the entire reference standard, for a product originating from an applicant and a designated design and/or manufacturing and/or marketing process. The awarding of the right to use shall under no circumstances substitute the legal responsibility of the company holding the right to use the NF mark by the responsibility of Eurovent Certita Certification.

The NF mark checks the characteristics for the safety of persons and property, fitness for use and the durability of products, and any other additional characteristics that differentiate the product on the market.

Unanimously recognised by economic players, consumers, public authorities and institutions, the NF mark has acquired an indisputable reputation, that has been rewarded by the very status as a "very well renowned mark" in France. This renown is based on:

- compliance with standards, a symbol of the consensus reached between the interested parties,
- the guarantee of quality, safe and high-performance products that have been tested and checked,
- the will to meet the changing needs of the markets,
- confidence in the robustness of the certification process resulting in the award of the mark (thoroughness, transparency and impartiality, command of the processes),
- confidence in the competence and impartiality of the bodies that award the mark.

The operation of the NF mark relies on a network of mandated certification bodies, technical secretariats, laboratories, inspection bodies, auditors and recognised regional technical experts that, along with AFNOR Certification, make up the NF Network.

In accordance with the General Rules of the NF mark, AFNOR Certification has designated Eurovent Certita Certification, known as the mandated body, to manage the NF 009 "Domestic appliances using liquid or solid fuels" mark.

Eurovent Certita Certification is answerable to AFNOR Certification for the operations with which it is entrusted and which are covered by a contract with AFNOR Certification.

1.4 CONTACT LIST:

EUROVENT CERTITA CERTIFICATION

48-50 Rue de la victoire,
75009 Paris
Tel.: 00 33 (0) 1 75 44 71 64
E-mail: certita@certita.fr

Partie 2

THE REQUIREMENTS OF THE REFERENCE STANDARD

2.1 GENERAL RULES OF THE NF MARK

The reference standard of this application of the NF mark, under the terms of the French Consumer Code, is made up of:

- the General Rules for the NF mark setting out the general organisation and terms of use of the mark,
- these certification rules (this reference standard), which describe(s) the technical characteristics to be respected, and the procedures used to check the conformity of these characteristics,
- the standards to which these certification rules (this reference standard) refer(s), and any additional technical specifications.

These certification rules (this reference standard) are (is) used to certify products and services, other than foodstuffs specified in the French Consumer Code¹, and specify(ies) the conditions of application of the General Rules of the NF mark to the products defined in part 1.

2.2 STANDARDS AND ADDITIONAL SPECIFICATIONS

2.2.1 Standards

Standard regarding the quality management system

NF EN ISO 9001: Quality management systems – Requirements.

Product standards

The products covered by this reference standard shall meet the requirements set out in the standards in force and the associated amendments.

Heating appliances

<i>NF EN 1:1998</i>	Flued oil stoves with vaporizing burners
<i>NF EN 13240: 2002</i>	Room heaters fired by solid fuel Requirements and test methods
<i>NF EN 13229:2002:</i>	Inset appliances including open fires fired by solid fuels Requirements and test methods
<i>NF EN 14785:2006</i>	Residential space heating appliances fired by wood pellets: Requirements and test methods
<i>NF EN 303-5:2012</i>	Heating boilers for solid fuels, manually and automatically stoked, nominal heat output of up to 500 kW - Terminology, requirements, testing and marking
<i>NF EN 12815:2002</i>	Cooking appliances: Residential cookers fired by solid fuel Requirements and test methods

¹ Articles R 115-1 to R 115-3 and L 115-27 to L 115-32 of the French Consumer Code.

Barbecues

NF EN 1860-1:2003 Barbecues burning solid fuel
Requirements and test methods

BarbecuesBarbecues burning solid fuel
NF EN 1860-1:2013 Requirements and test methods.

2.2.2 Additional specifications

The specific additional requirements for heating appliances and barbecues are given in part 9 of their respective appendices.

2.3 REGULATIONS

The products covered by this certification reference standard shall comply with current European and French regulations, including Decree no. 2006-18 of 04/01/2006.

2.4 QUALITY MANAGEMENT PROVISIONS

2.4.1 Purpose

The manufacturers and their distributors are each responsible in relation to the right to use the NF mark, for the product in question

The manufacturer shall take all means necessary to guarantee the compliance of the product with this certification reference standard on an ongoing basis.

This paragraph defines the minimum provisions that the manufacturer shall set up in terms of quality management so that the products covered by the NF mark are produced at all times in accordance with this reference standard.

This paragraph constitutes the audit reference standard.

The quality system is partly based on the manufacturer setting up a series of organisational provisions to control the compliance of the products delivered with standards and additional specifications, where applicable. These provisions are described in paragraphs 2.2.4 and the appendices in part 9.

2.4.2 Minimum requirements for quality management

The manufacturer shall have implemented his own means, the presence and effectiveness of which are assessed using the applicable requirements of standard NF EN ISO 9001 (see Table 1).

Table 1

X = applicable for heating appliances and cookers - O = applicable for barbecues

PARAGRAPH	QUALITY ORGANISATION REQUIREMENTS	APPLICABLE
4 – Quality management system		
4.1 General requirements		
4.1 a) to e)	Identify the processes associated with product manufacture, their interactions, provide resources, control and monitoring thereof.	X The processes associated with product manufacture
4.2	Documentation requirements	
4.2.1 and 4.2.2	The documentation shall include a quality policy, a manual, a number of procedures, process descriptions and records.	XO To be adapted depending on the size of the company and the complexity of the

		processes described.
4.2.3.	Document control	XO NF mark applications shall be managed and controlled. Should the product be modified, the managing body shall receive information thereof. (e.g. standards and certification rules)
4.2.4.	Records	XO Retention period = three years minimum

5 - Management responsibility		
5.1	Management commitment: communicate the importance of meeting customer requirements, establish a quality policy, draw up quality objectives, management reviews, resources.	XO Commitment relating to NF mark certification rules
5.3	Quality policy	X
5.4	Planning objectives	X
5.5	Responsibility, authority and communication	X
5.5.1.	Responsibility and authority	X
5.5.2.	Management representative	X
5.5.3.	Internal communication	X
6 - Resource management		
6.1	Provision of resources	XO
6.2	Human resources	
6.2.1 and 6.2.2	Competence, awareness and training	XO
6.3	Infrastructure: supply and maintain buildings, equipment and support services necessary for product conformity	X
7 - Product manufacture		
7.1	Planning of product manufacture	XO Plus: NF mark requirements
7.2.3.	Communication with customers Paragraph C only	XO Processing of complaints
7.4	Purchasing	XO (in part) Restricted to: the body shall set up and implement inspections or other activities required to ensure that the purchased product meets the specified purchasing requirements.
7.5.1.	Control of service preparation and performance	X Service = product
7.5.2.	Validation of product preparation and manufacturing processes	X
7.5.3.	Identification and traceability	XO
7.5.5.	Product preservation	X
7.6	Control of monitoring and measuring equipment	XO
8 - Measurements, analyses and improvement		

8.2.2.	Internal audit	X (in part) Restricted to: As a minimum, checking compliance with NF mark requirements
8.2.4.	Product monitoring and measurement	X
8.3	Control of non-conforming product	XO
8.4	Data analysis (paragraphs b and d only)	X
8.5.2.	Corrective action	XO Processing of complaints

2.5 MARKING

Marking is an integral part of the certification of a product.

Beyond the identification of a certified product and its traceability, the marking of a product with the NF logo ensures better protection of the users and facilitates the defence of holders against misuse and fraudulent imitations.

2.5.1 Reference texts

The French Consumer Code

Article R 115-2 of the French Consumer Code stipulates that:

"When reference is made to certification in advertising, on labelling or the presentation of any product or service, and in sales documents of any kind relating thereto, the following mandatory information shall be provided to the consumer or user:

The designation or company name of the certification body or the collective certification mark, The name of the certification reference standard used,

The manner in which the certification reference standard can be consulted or obtained."

Moreover, the purpose of indicating the main certified characteristics is to make the technical characteristics to which the NF mark applies more transparent for consumers and users. It adds value to the certification and its content. A "certified characteristic" is any technical characteristic the content of which is checked within the scope of the NF mark.

General Rules of the NF Mark

The general rules of the NF mark specify the conditions of use and validity and the penalties in the event of improper use of the NF mark.

Without prejudice to the penalties laid down in the general rules of the NF mark, any incorrect statement of the certified characteristics and any fraudulent use of the NF logo expose the holder to action for fraud and/or misleading advertising.

Moreover, the purpose of indicating the main certified characteristics is to make the technical characteristics to which the NF mark applies more transparent for consumers and users. It adds value to the certification and its content. A "certified characteristic" is any technical characteristic the content of which is checked within the scope of the NF mark.

The holder shall only use the NF logo to distinguish NF certified products, without risk of any possible confusion with other products, particularly with non-NF certified products.

It is recommended that the holder submit all documents in which the NF mark is used to Eurovent Certita Certification beforehand.

2.5.2 Marking process

This paragraph describes both the process for affixing the NF logo and the marking of certified characteristics.

It covers the following four aspects:

1. marking of the NF logo on the NF certified product
2. marking of the NF logo on the packaging of the NF certified product
3. marking of the NF logo on documentation
4. marking of the NF logo on websites.

The applicant/holder undertakes to respect the style guide of the NF mark. The NF logo and style guide are available from Eurovent Certita Certification or on www.marque-nf.com.

Marking of certified products

All certified products shall bear a permanent and indelible nameplate in accordance with the minimum requirements detailed by product type (in compliance with the specific standards and regulations in force) and the NF logo.

All of this information shall be visible prior to installation, durable, and can be either engraved for example, or affixed with indelible ink on a permanently bonded label.

In addition to the regulatory markings, the NF mark logo shall be affixed to the products in accordance with the style guide.

- Label on the product:



- stamped or moulded:

For marking made by stamping or moulding, the marking below is used as an exception.



Marking of packaging

-Only the logo in accordance with the style guide shall be used on packaging; the French or English version may be used



- acronym or name of the manufacturer and/or distributor
- commercial reference

Reproduction of the NF logo on the manual, on documentation and in advertising

(Technical and sales documents, labels, posters, advertising, websites, etc.)

In addition to the regulatory marking, when the NF logo is affixed it shall comply with the style guide



- acronym or name of the manufacturer and/or distributor
- commercial reference (model name)
- name and address of the certifying body:
Eurovent Certita Certification: 48-50 Rue de la victoire, 75009 Paris or www.marque-nf.com and the means by which the certification reference standard can be consulted (for example on www.marque-nf.com)
- the certified characteristics: performance (for heating appliances only)

2.5.3 Information on the certified characteristics

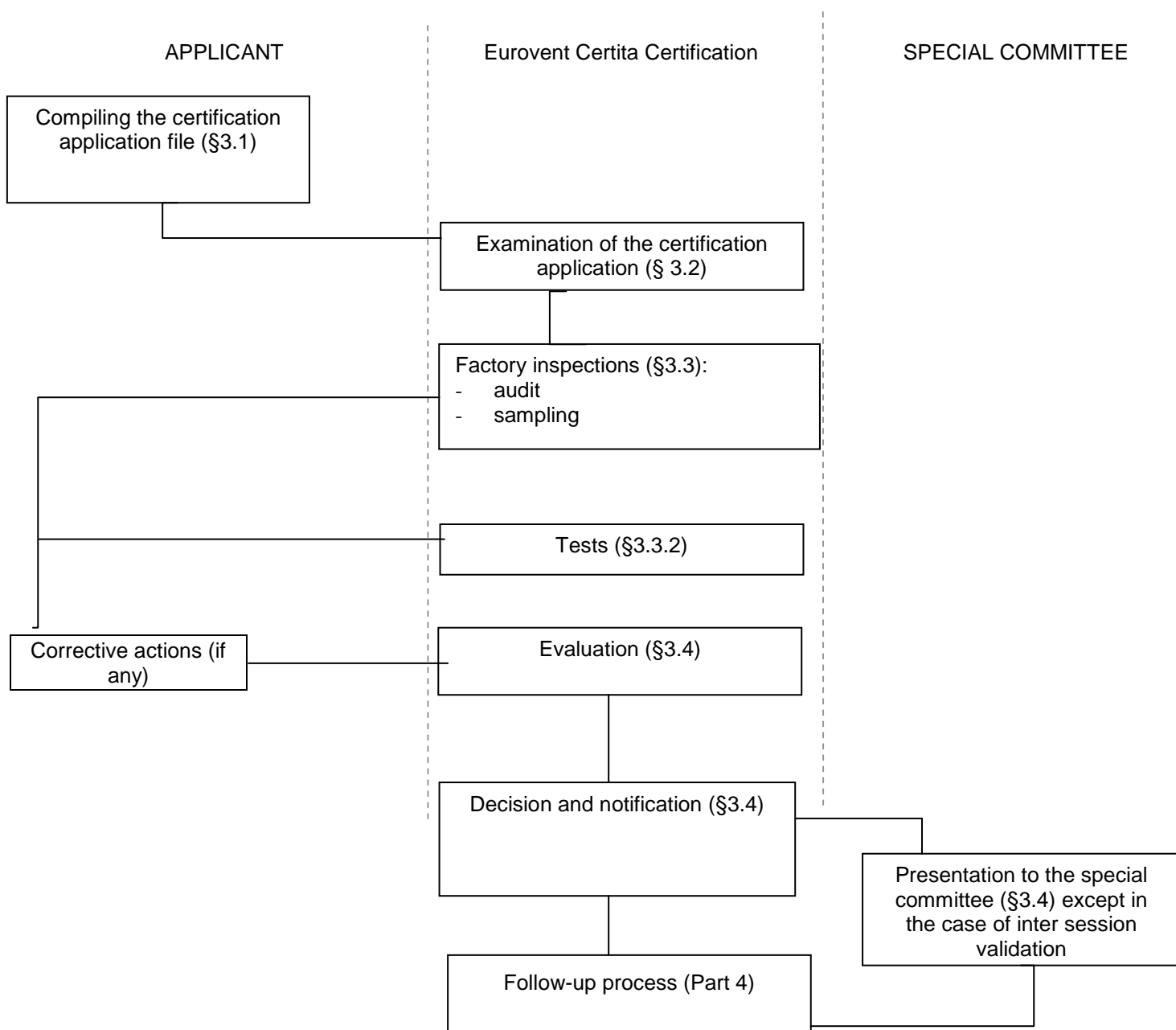
It is recommended that the consumer be informed of the main reasons for and benefits of using a certified product. In the NF certification system, the essential certified characteristics shall be shown on at least one of the media (product, packaging or documentation). A list of certified characteristics is given in §1.1.

Partie 3 HOW TO OBTAIN CERTIFICATION

An application for the right to use the NF mark can be:

- a first admission application: this is submitted by a manufacturer who does not have the right to use the NF Mark in the application concerned. This corresponds to a product from a particular production unit, defined by a trademark, a commercial reference specific to the product introduced and its technical characteristics;
- an additional admission application for a new product or for a new manufacturing unit: this is submitted by a manufacturer that has the right to use the NF mark in the application concerned;
- an extension application for a modified product;
- a maintenance application for an NF certified product that will be marketed under a different trademark and/or commercial reference without any change in its certified characteristics.

Process



3.1 SUBMISSION OF A CERTIFICATION APPLICATION

3.1.1 Presentation of the certification application

Before filing its application, the applicant shall ensure that it meets, at the time of application, the conditions defined in these certification rules (this reference standard), especially those in Part 2, regarding its product and the sites involved. The applicant/holder is responsible for making sure that the regulations applicable to its product are effectively respected (for example: CE marking).

It shall undertake to comply with the same conditions during the entire duration of the right to use the NF mark.

If the applicant/holder fails to obey these rules, then the examination of their application may be interrupted or suspended. In particular, it is strictly forbidden to make any reference to the NF mark before the right to use it has been obtained, or to submit counterfeit products for certification.

The application shall be submitted in accordance with the conditions and templates in part 7.

3.2 ADMISSIBILITY STUDY OF THE CERTIFICATION APPLICATION

Upon receiving the application, Eurovent Certita Certification checks that:

- all the required documents are enclosed with the application,
- the documents in the technical file meet the requirements of the certification rules (reference standard).

The application is only admissible if:

- the applicant is in control of and takes responsibility for the following steps: design, fabrication, assembly, quality control, marking, packaging and introduction onto the market, and specifies the critical points of each step;
- any steps not performed by the applicant are covered by a contract defining the respective responsibilities with their service provider. The list of minimum requirements to be included in a contract can be found in standard contract 006, a template for which is given in Part 7. The applicant remains responsible for all of the operations and the consistency thereof;
- the products covered by the application comply with the reference standards and technical specifications laid down in part 2 of these certification rules (reference standard);
- the inspections and tests of the products covered by the application, as specified in the technical documents of these certification rules (reference standard), are in place;
- all the required documents are enclosed with the application, and in particular the contractual documents between the applicant/agent and the applicant/distributor, where appropriate.

3.3 INSPECTION AND CHECKING PROCEDURES

Several types of inspection are carried out for the NF mark:

- the tests on the products
- the inspections/audits carried out during visits (design and/or manufacturing and/or marketing process, distribution centre, etc.).

3.3.1 Audits

The audit may be performed in the presence of an observer, who is bound by a confidentiality agreement. Eurovent Certita Certification may be required to permit the presence of said observer by standards or agreements to which it is a signatory. Eurovent Certita Certification will systematically inform the applicant that the observer will be present before the audit.

Eurovent Certita Certification may also propose to the applicant that any other observer be present.

The aim of the audit is to ensure that the provisions defined and implemented by the applicant at its manufacturing unit comply with the requirements of Part 2 of this reference standard.

It involves checking, before admission, the existence and effectiveness of the provisions made regarding quality and product inspection by the applicant. The admission audit is performed by the auditor.

The audit will last at least one day.

If the applicant subcontracts part of its production, EUROVENT CERTITA CERTIFICATION reserves the right to send an auditor to perform an audit on the subcontractor's(s') premises on the basis of the same reference standard.

The auditor shall have at his/her disposal at no cost all the resources necessary (offices, facilities, equipment) to perform the assignment, together with the people competent to operate them.

The auditor takes the samples necessary for testing from stock and from the manufacturing unit. Samples for certain destructive tests may be taken from products eliminated for minor appearance defects. The samples are marked with a distinctive sign by the auditor and are sent by and under the responsibility of the manufacturer to the mark laboratory in charge of performing the tests within a period determined at the time of sampling, unless the auditor decides to take them himself. A sheet listing the samples taken is produced on site and submitted to the manufacturer. It is recognized that in the event that these samples cannot be taken, the manufacturer shall send the samples requested by EUROVENT CERTITA CERTIFICATION to the mark laboratory within the prescribed deadlines.

An audit report is prepared and sent to the applicant.

3.3.2 Tests

The tests are performed under the mark laboratories' responsibility.

The tests are carried out in accordance with the standards and regulations mentioned in Part 2.

A test report is drawn up and sent to the applicant and to EUROVENT CERTITA CERTIFICATION.

For tests that the applicant is not allowed to perform itself, EUROVENT CERTITA CERTIFICATION will have the examinations and tests performed in one of the laboratories mentioned in Part 5, Article 5.4 of this reference standard.

3.4 EVALUATION AND DECISION

Evaluation

Eurovent Certita Certification evaluates the report(s) intended for the applicant in accordance with the current procedures (sending after evaluation or handing over of the report on site).

The report(s) shall, when required, include a request for a response within a deadline set in the letter accompanying the report.

The applicant shall present, for each discrepancy, the actions taken or to be taken, including the schedule to put them in place.

Eurovent Certita Certification analyses the relevance of the response and may request additional inspections to confirm that the corrective actions have been taken (complete or partial audit and/or tests).

If necessary, Eurovent Certita Certification may present all of the evaluation results to the Special/Relevant Committee (see part 5) for its opinion.

Decision and notification

Depending on the results of all of the inspections, Eurovent Certita Certification takes one of the following decisions:

- Certification acceptance
- Certification rejection

If certification has been approved, AFNOR Certification authorises the use of the NF mark, and Eurovent Certita Certification sends the applicant, who is now a mark holder, the NF certificate and/or letter notifying it of the decision.

The applicant may object to the decision made by submitting a claim in accordance with the General Rules of the NF Mark.

The awarding of the right to use shall under no circumstances substitute the legal responsibility of the company holding the right to use the NF mark by the responsibility of Eurovent Certita Certification.

The methods of communication about certification are defined in Part 2.5 of these certification rules (reference standard).

The information about the certified products is available on the www.marque-nf.com or www.certita.org websites. This information includes:

- identification of the product;
- these certification rules (reference standard);
- identification of the holder;
- the certified characteristics;
- it is recommended that the performance levels obtained for the certified characteristics be shown for heating appliances

On request, Eurovent Certita Certification will provide the information about the validity of any given certificate.

When the holder provides copies of certification documents to third parties, they shall be reproduced in full.

3.4.1 Case of an additional application

The application shall be submitted in accordance with the conditions and templates given in Part 7.

The steps described in §3.1 to §3.4 apply, subject to the following special condition: the audit may be adapted or combined with a monitoring audit.

3.4.2 Case of an extension application

The application shall be submitted in accordance with the conditions and templates given in Part 7.

The steps described in paragraphs 3.1 and 3.4 apply, subject to the following special conditions:

- in the case of an extension application for a modified certified product, the tests are defined taking into account the modification concerned;
- the audit can be adapted or combined with a monitoring audit.

3.4.3 Case of a maintenance application

The application shall be submitted in accordance with the conditions and templates given in Part 7.

For distribution under different trademarks or commercial references, certain modifications in appearance may be made to the products in question if they do not entail any functional change. In its maintenance

application, the manufacturer shall specify the list of modifications made to the products in question. EUROVENT CERTITA CERTIFICATION then ensures that these arrangements do not entail any functional change.

Partie 4

MAINTAINING THE CERTIFICATION: follow-up procedures

Throughout certification, the holder shall:

- comply with the requirements defined and the marking procedures described in Part 2;
- update its certification documents;
- systematically inform EUROVENT CERTITA CERTIFICATION of any change in the characteristics of the certified product.

EUROVENT CERTITA CERTIFICATION will follow up the certified products from the time when the right to use the NF Mark is granted. This follow-up will include audits and tests on the products.

It also includes monitoring of the use of the mark and the logo on the products and all marketing media.

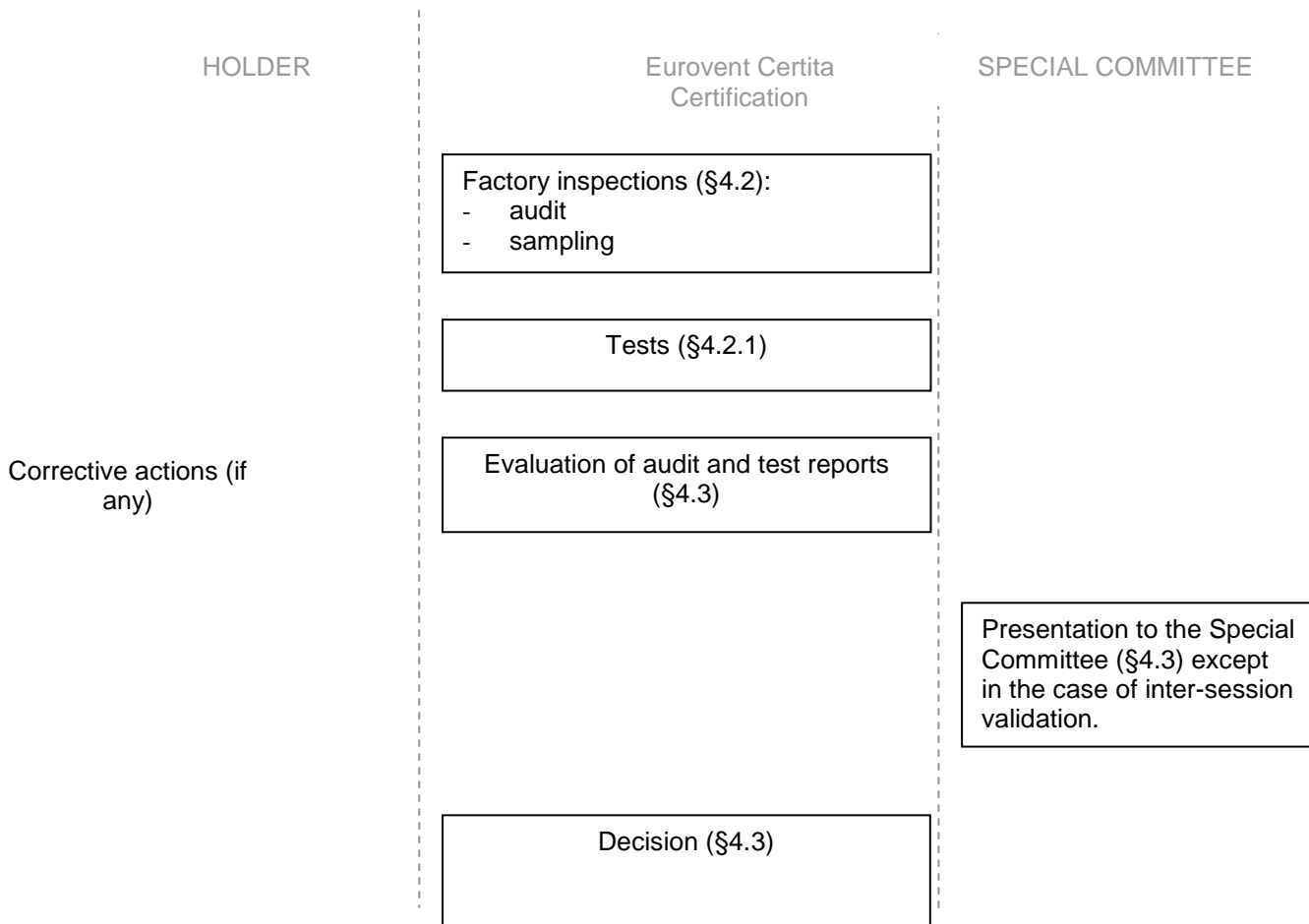
The NF mark is granted to a product from a specified manufacturing unit, defined by a trademark, a specific commercial reference and technical characteristics. Consequently, any modification to the conditions under which the NF mark was obtained shall be reported in writing to EUROVENT CERTITA CERTIFICATION by the holder.

In addition, EUROVENT CERTITA CERTIFICATION reserves the right to perform or have performed any additional audits or tests that it deems necessary following claims, complaints or disputes that it may be aware of relating to the use of the NF mark.

Inspections on the market may be performed.

In the event of disputes with users, the checks may include sampling or testing in the locations of use (in this case, the holder is invited to send representatives to attend).

4.1 PROCESS



4.2 FOLLOW-UP INSPECTION PROCEDURES

The follow-up of NF certified products includes examinations, analyses or tests on products and inspections/audits of the design and/or manufacturing and/or marketing process.

It also includes monitoring of the use of the mark and marking on the products, packaging and all marketing media.

The follow-up procedures are based on the decisions made following previous inspections.

4.2.1 Tests on the NF certified product

All tests and examinations to determine compliance with standards and additional specifications, as required, are conducted in the following conditions:

The tests are performed in accordance with the standards set out in Part 2 § 2.2 and §2.3.

The samples are taken from a minimum stock of 5 appliances.

For each manufacturing site, the sampling rates for testing regardless of the number of models certified, are as follows:

◆ **Liquid fuels:**

- Oil stoves: 1 stove every 2 years.

◆ **Solid fuels:**

- Heating appliances: 2 appliances every 3 years.

- Cooking appliances: 2 appliances every 3 years.
- Barbecues: 1 barbecue every year

If the values certified on admission comply with the values measured during the follow-up tests, taking the applicable tolerances into account, they are validated. The tolerances applicable to the certified values are defined as follows:

3% on output,

5% of the measured value or ± 10 ppm (whichever is the greater) for CO emissions

5% of the measured value or ± 15 ppm (whichever is the greater) for NOx emissions

10 % of the measured value or ± 5 ppm (propane or methane reference gas, whichever is the greater) for THC and OGC emissions

10 mg/m³ of the value measured for dust

8% for power

≤ 10 W, 3 W; ≤ 100 W, 10 W for electricity consumption

A test report is drawn up and sent to the holder. This report may, as appropriate, be sent to the holder before or after the evaluation. It can be sent by Eurovent Certita Certification.

4.2.2 Inspection and audit of the design and/or manufacturing and/or marketing process

This inspection is conducted in accordance with the conditions specified in § 3.3.1.

An audit report is drawn up and sent to the holder. This report may, as appropriate, be sent to the holder before or after the evaluation. It can be sent by Eurovent Certita Certification.

The aim of the audit is to ensure that the provisions defined and implemented by the applicant at its manufacturing unit comply with the requirements of Part 2 of this reference standard on an ongoing basis.

Following admission, it is used to check that the provisions are being maintained. This is known as a periodic audit (follow-up audit), the normal frequency of which is one annual audit per manufacturing unit.

The audit will last least one day.

If the holder subcontracts part of its production, EUROVENT CERTITA CERTIFICATION reserves the right to send an auditor to perform an audit on the subcontractor's(s') premises on the basis of the same reference standard.

The auditor shall have at his/her disposal at no cost all the resources necessary (offices, facilities, equipment) to perform the assignment, together with the people competent to operate them.

The auditor takes the samples necessary for testing from stock and from the manufacturing unit. Samples for certain destructive tests may be taken from products eliminated for minor appearance defects. The samples are marked with a distinctive sign by the auditor and are sent by and under the responsibility of the manufacturer to the mark laboratory in charge of performing the tests within a period determined at the time of sampling, unless the auditor takes them himself. A sheet listing the samples taken is produced on site and submitted to the manufacturer. It is recognized that in the event that these samples cannot be taken, the manufacturer shall send the samples requested by EUROVENT CERTITA CERTIFICATION to the mark laboratory within the prescribed deadlines.

An audit report is prepared and sent to the applicant.

Increased monitoring

In the event of a breach of this reference standard, the increased monitoring procedure may be initiated for a defined period of time. This may be adjusted as far as doubling the normal frequency of audits, with or without an increase in the inspections of the manufacturer and the taking of samples for tests.

4.3 EVALUATION, DECISION AND NOTIFICATION

The evaluation procedures are the same as for admissions, as described in part 3 (§ 3.4).

Depending on the results of all of the checks, Eurovent Certita Certification can decide:

- to maintain the certification,
- to maintain the certification, with a warning and with or without an increase in inspections,
- suspend or withdraw the certification,
- perform additional inspections or checks before making a decision.

If a decision to maintain certification has been made, AFNOR Certification maintains the right to use the NF mark.

If a decision to suspend or withdraw certification has been made, AFNOR Certification suspends or withdraws the right to use the NF mark.

Eurovent Certita Certification sends written notice of the decision to the holder.

The penalty shall come into effect on the date of receipt of its notification.

The charges of additional verification caused by the penalties shall be borne by the holder.

Holders are responsible for the right to use the NF mark relative to the product concerned and undertake to implement the actions arising from the suspension or withdrawal of the right of use, made in accordance with these certification rules.

Any suspension or withdrawal of the right to use the NF mark leads to the prohibition of use of the mark and reference to it for all new production. For products manufactured prior to the suspension or withdrawal of the right of use, Eurovent Certita Certification may implement special measures on a case-by-case basis. *For example, authorisation to sell off remaining stocks, remove the mark from products in stock, product recall, etc.*

4.4 DECLARATION OF MODIFICATIONS

Any modification to the initial conditions of obtaining the NF mark shall be reported in writing by the holder.

If Eurovent Certita Certification observes that this obligation has not been honoured, the right to use the NF mark may be suspended or withdrawn.

For other cases that are not covered by parts 4.4.1 to 4.4.5, Eurovent Certita Certification determines whether the modifications cast doubt over the certification and whether an additional inspection is necessary.

For all new production, depending on the examination results, Eurovent Certita Certification's legal representative takes the appropriate decision.

4.4.1 Modification concerning the holder

The holder shall report in writing to Eurovent Certita Certification any legal modification of the company or any change in the company's name.

In case of merger, bankruptcy or take over of the holder, the right to use the NF mark for all products from which the holder may benefit, ceases automatically.

A new application may be submitted and the examination procedure simplified depending on the modifications.

4.4.2 Modification concerning the production entities

Any transfer (total or partial) of the manufacturing unit(s) of an NF certified product to a different production site brings about an immediate cessation of NF marking by the holder on the transferred products in any form whatsoever.

The holder shall declare this transfer in writing to Eurovent Certita Certification, which will organise an inspection of the new production site and, if applicable, have tests carried out.

The certification evaluation and renewal decision procedures are identical to those for admission described in Part 3.

4.4.3 Modification concerning the quality organisation of the design and/or manufacturing and/or marketing process

The holder shall declare in writing to Eurovent Certita Certification any change regarding its quality organisation likely to have an impact on the compliance of the design and/or manufacturing and/or marketing with the requirements of these certification rules (reference standard) (changes to its facilities, quality plans, agent, etc.).

Furthermore, any temporary cessation of the internal inspection of an NF certified product entails an immediate halt in the NF marking thereof by the holder. The holder shall inform Eurovent Certita Certification.

The certification evaluation and renewal decision procedures are identical to those for admission described in Part 3.

Where appropriate, if a third party is tasked with distribution, the holder undertakes to immediately inform Eurovent Certita Certification of any changes to the distribution of its products, and in particular any interruption in supply by the designated third party.

4.4.4 Modification concerning the NF certified product

Eurovent Certita Certification shall be informed in writing of any modification of the NF certified product with respect to the application or the accepted model or that might affect the conformity of the product with the requirements of these certification rules (reference standard), or any change of trademark.

According to the modification declared, Eurovent Certita Certification determines whether it is a certification extension application, an additional application or a maintenance application.

4.4.5 Temporary or permanent cessation of production

Any permanent or temporary cessation, generally lasting 6 months, of production of an NF certified product or any waiving of the right to use the NF mark shall be declared in writing to Eurovent Certita Certification, specifying the period of time required to sell the stock of NF marked products.

On receipt of the letter from the holder, Eurovent Certita Certification shall notify the holder that the right to use the NF mark has been suspended.

Notification is given of the withdrawal of the right to use the NF mark at the end of the period required to sell the stock given by the holder, approved in advance by Eurovent Certita Certification; the product is then removed from the list of certified products.

Partie 5

PARTICIPANTS

The bodies involved in the procedure to grant the right to use the NF mark and to monitor the NF certified products are specified below.

EUROVENT CERTITA CERTIFICATION ensures that all participants carry out their mission correctly with respect to their role and duties as defined below.

5.1 AFNOR CERTIFICATION

AFNOR owns the NF mark and has granted AFNOR Certification exclusive licensing rights.

AFNOR Certification manages and coordinates the NF certification system, which particularly defines the NF mark governance rules and procedure.

5.2 MANDATED BODY: EUROVENT CERTITA CERTIFICATION

In accordance with the General Rules of the NF mark, AFNOR Certification has designated the following body, known as the mandated body, to manage the NF 009 "Domestic appliances using liquid or solid fuels" mark:

EUROVENT CERTITA CERTIFICATION

48-50 rue de la victoire

75009 Paris

☎ : (+33) (0)1 75 44 71 64

www.eurovent.com / www.certita.fr

certita@certita.fr

5.3 INSPECTION AND AUDIT BODY

The audit functions for the manufacturing unit, and if applicable for the sites of use, are carried out by the following body, known as the **audit body**:

EUROVENT CERTITA CERTIFICATION

48-50 rue de la victoire

75009 Paris

☎ : (+33) (0)1 75 44 71 64

www.eurovent.com / www.certita.fr

certita@certita.fr

The auditors are entitled to inspect the applicant's or holder's facilities, in order to perform their mission.

5.4 TESTING BODY

When the inspections carried out comprise tests on products, these are performed at EUROVENT CERTITA CERTIFICATION's request by the following laboratory, known as the **mark laboratory**:

CTIF

44 avenue de la Division Leclerc

F-92318 SEVRES Cedex

☎ : (+33) (0)1 41 14 63 86

☎ : (+33) (0)1 45 34 14 34

LNE

29 avenue Roger Hennequin

F-78197 TRAPPES Cedex

☎ : (+33) (0)1 30 69 10 66

☎ : (+33) (0)1 30 69 12 34

IMQ Prima control

Via Dell-Industria, 55
BP 2047
I- ZOPPE-SAN-VEDEMIANO (Treviso)
☎ : +39 (0)438-77 83 58
📠 : +39 (0)438-77 83 60

CETIAT

Domaine Scientifique de la Doua
25 avenue de Art
F-69100 VILLEURBANNE
☎ : (+33) (0)4 77 44 49 00
📠 : (+33) (0)4 72 44 49 49

Centre Scientifique et Technique du Bâtiment

11, rue Henri Picherit – BP 82341 –
44323 Nantes cedex 3
Tel.: (+33) (0)2 40 37 20 83
Fax: (+33) (0)2 40 37 20 60

5.5 MARK COMMITTEE

The Special/Application Committee is a consultative body. In its capacity as secretary of the committee, Eurovent Certita Certification has the following missions:

The Committee issues decision notifications and its members may not receive any compensation for the duties they perform.

During their sessions, the Special Committee can assign certain tasks to a working group whose members shall be appointed from among the members of the Special Committee and whose mission shall be defined.

The members of the Special/Application Committee undertake to perform their duties completely impartially and confidentially. EUROVENT CERTITA CERTIFICATION takes the specific measures necessary to ensure the confidentiality of applicant or holder files presented to the Committee (except in the event of disputes/appeals).

The members of the Special/Application Committee are selected in such a way as to represent the various interested parties on an equitable basis and to guarantee their relevance. It is made up as follows:

1 Chairman (member of one of the colleges stated below)

1 Vice Chairman (a representative of AFNOR Certification)

MANUFACTURERS (5 to 6 representatives)

USERS/PRESCRIBERS (1 to 3 representatives)

TECHNICAL BODIES and PUBLIC AUTHORITIES (6 to 9 representatives)

The members of the Special/Application Committee are appointed by EUROVENT CERTITA CERTIFICATION. Members of the Special/Application Committee may only be represented by a deputy designated under the same conditions.

One of the members of the Special/Application Committee is appointed Chairman under the same conditions.

The term of office for members is generally 3 years. This term of office is renewable by tacit agreement. The Special/Application Committee Chairman may change every year.

The Special/Application Committee may delegate certain missions to a board or other entity, the members of which shall be appointed from the members of the Special/Application committee.

Partie 6 RATES

This part defines the cost of the services pertaining to NF certification and describes the collection procedure.

Services relating to NF certification are broken down as follows:

- development and setting up of an application
- examination of the application
- operation of the certification application
- tests
- inspections/audits
- sampling
- right to use the NF mark
- additional inspections
- promotion

6.1 SERVICES RELATING TO NF CERTIFICATION

Type of service	Service definition	General conditions common to NF marks
Registration fee (development and setting up of an application)	Setting up the application of the NF mark, including drawing up the certification rules (reference standard)	<ul style="list-style-type: none"> - a registration fee is paid by the applicant when it makes its initial application for the right to use the NF mark - the reference standard specifies the time when this registration fee is paid: on application, on granting of the right to use, etc.
Examination of the application	Services associated with examining applications, with relations with applicants, laboratories, inspectors/auditors, and the evaluation of inspection results.	Payment for these services will not be reimbursed, even if the right to use the NF mark is not granted or if the application is abandoned during examination.
Operation of the certification application	Services for managing applications relating to certified products and their holders, drawing up lists of certified products, and evaluating inspection results.	
Tests	Laboratory test services	The laboratories' rates are given in an appendix
Inspection and audit	Services including preparation for the inspection, the inspection	Payment for these services will not be reimbursed, even if the

Type of service	Service definition	General conditions common to NF marks
	itself and the inspection report. Travel expenses are added to these services, unless provided at a fixed rate.	right to use the NF mark is not granted or renewed.
Sampling	Services including preparation and actual sampling	A minimum amount of half a day will be invoiced if the sampling is performed outside the scope of the audit.
Fee for the right to use the NF009 (Domestic appliances using liquid or solid fuels) mark	This fee, which is paid to AFNOR Certification, covers: <ul style="list-style-type: none"> •defence of the NF mark: filing and protecting the mark, legal advice, processing of appeals and misuse cases (legal services, etc.) •general promotion of the NF mark •general operation of the NF mark (management of the NF mark governing bodies, quality system, etc.) 	<ul style="list-style-type: none"> - The annual fee for right to use the NF mark is invoiced to the holder after certification of a product. - Whenever the NF mark is granted during the year, the amount of the usage fee is calculated pro rata for the number of months following the decision to grant the right to use. - The fee for the right to use the NF mark is not reimbursed, even if the right to use the mark is suspended or withdrawn in the course of the year.
Additional inspections	Services resulting from additional inspections or verification tests that may prove necessary following inadequacies or anomalies detected by the routine inspections.	Services to be paid for by the applicant/holder
Promotion	Sector-based actions to promote the NF mark	Service for which the amount is defined every year and invoiced in addition to the other services.

6.2 COLLECTING PAYMENT FOR SERVICES

The registration fee and costs for the examination and inspection services invoiced as part of an application to grant or extend the right to use the mark shall be paid all at once, when the application is submitted, with a view to official registration. They will not be reimbursed even if the right of use is not granted or extended.

The costs concerning the annual follow-up services and the right of use are payable all at once. These costs will not be reimbursed in the event of non-renewal, cancellation or suspension of the right of use during the year.

EUROVENT CERTITA CERTIFICATION is in charge of transferring to AFNOR Certification its share.

The applicant or holder of the right to use shall pay all of the costs under the conditions set. Any failure on his part impedes EUROVENT CERTITA CERTIFICATION in the exercise of its inspection and intervention responsibilities pursuant to this reference standard.

If an initial formal notice by registered letter with acknowledgement of receipt does not result in full payment of all sums due within one month, any penalty provided for in Article 10 of the general rules of the NF mark may be applied for all of the holder's admitted products.

6.3 RATES

The rates are set out in a price schedule distributed by EUROVENT CERTITA CERTIFICATION on request at the beginning of each year.

See financial appendix.

Partie 7 CERTIFICATION DOCUMENTATION

Documentation to be provided for an application.

The application for the right to use the NF mark shall be sent to: Eurovent Certita Certification

If the application comes from an entity outside the European Economic Area, the applicant will appoint an agent within the European Economic Area who jointly signs the application.

An application concerning a product availing of a foreign conformity mark or a test certificate issued by a foreign laboratory is processed according to existing recognition agreements, in accordance with the general rules of the NF Mark.

The applicant produces an application in French or English in accordance with the templates for the various documents to be provided. These are listed in the table below depending on the different types of application; content shall be adapted on a case-by-case basis.

Documents to be provided for: ❖ A first application (for a new product) or ❖ An extension application for a new product (additional admission)	Documents to be provided for: ❖ An extension application for a modified product or ❖ A maintenance application for a new trademark or commercial reference
<ul style="list-style-type: none"> • An application and commitment letter according to form letter 001 • A general information sheet concerning the applicant according to standard sheet 003 • A data sheet relating to the product/product range according to the definition given in Appendix 3 and produced according to standard sheet 004 • Additional elements set out in standard sheet 005 (specific to the application) 	<ul style="list-style-type: none"> • An application and commitment letter according to form letter 002A or 002B • A data sheet relating to the product/product range (produced according to standard sheet 004) stating the modifications made compared to the NF certified product/product range only • Additional elements set out in standard sheet 005 (specific to the application)

NF MARK "Domestic Appliances using Liquid or Solid Fuels"

**APPLICATION FOR THE RIGHT TO USE THE NF MARK
OR TO EXTEND SAID RIGHT TO A NEW PRODUCT
(ADDITIONAL APPLICATION)
(to be produced on the applicant's letterhead)**

**The Director
Eurovent Certita Certification
48-50 rue de la victoire
75009 Paris**

Re:

Application to use the NF mark or to extend the right to use the NF mark to a new product (additional application)

<Greeting>,

I am writing to apply for the right to use the NF mark for the following product/product range: <name of product/product range or as specified in the enclosed list> manufactured at the following manufacturing unit: <company name, address and for the trademark, and/or specific reference>.

To this end, I declare that I am acquainted with and accept the General Rules of the NF Mark and the NF **"Domestic appliances using liquid or solid fuels"** certification rules (reference standard), including the appendices thereof, and undertake to comply with them throughout the period of use of the NF mark. I also undertake not to use the NF mark before I have obtained the right to use it.

I declare that these products meet the applicable regulatory requirements and undertake not to present counterfeit products for certification.

*OPTION (1): Furthermore, I authorise the Company <corporate name, company legal form, registered office> represented by Mr/Mrs/Miss <name of the legal agent> acting as <role> to be my agent in the European Economic Area for any question relating to the use of the NF mark **"Domestic appliances using liquid or solid fuels"** in accordance with the power of attorney enclosed with this application. I undertake to inform **Eurovent Certita Certification** immediately of any change in the aforementioned agent.*

In this regard, I ask that the fees incumbent on me be invoiced directly to him/her.

The company representing me will pay them on my behalf upon receiving the invoices, as s/he so undertakes when accepting to be my agent.

Yours faithfully,

Date and signature of the applicant's legal agent

<OPTION (1): Date and signature of the applicant's/holder's legal agent after the handwritten words "Bon pour Représentation">

<OPTION (1): Date and signature of the Agent in the European Economic Area after the handwritten words "Bon pour acceptation de la représentation">

(1) Only applicants/holders from outside the European Economic Area (EEA)

FORM LETTER 002 A
NF MARK "Domestic Appliances using Liquid or Solid Fuels"

APPLICATION FOR EXTENSION OF THE RIGHT TO USE THE NF MARK
FOR A MODIFIED PRODUCT
(to be produced on the applicant's letterhead)

The Director
Eurovent Certita Certification
48-50 rue de la victoire
75009 Paris

Re: NF "Domestic Appliances using Liquid or Solid Fuels"
Application for extension of the right to use the NF mark for a modified product

<Greeting>,

As a holder of the NF mark for the product manufactured by me under the following reference:

- <name of product/product range
- <manufacturing entity (company name and address)
- <specific reference and/or trademark
- <right of use granted on (date, with number: xxxx)>

I am writing to apply for the right to use the NF Mark for the product/product range of my own production, deriving from the NF certified product/product range with the following modifications: (description of modifications).

This product/product range replaces the certified product/product range:

- YES ⁽¹⁾
- NO ⁽¹⁾

If NO, give details: This new product of my own production will be identified using the following references:

- <name of product/product range
- <specific reference and/or trademark>

I hereby declare that the other characteristics of the products/product range covered by this application are in strict compliance with the product/product range that are already NF certified and manufactured in the same conditions.

I declare that these products meet the applicable regulatory requirements and undertake not to present counterfeit products for certification.

Yours faithfully,

Date and signature of the holder's legal agent

<OPTION (2): Date and signature of the agent in the EEA>

(1) Delete as appropriate.

(2) Only holders from outside the European Economic Area (EEA)

FORM LETTER 002 B
NF MARK "Domestic Appliances using Liquid or Solid Fuels"

APPLICATION TO MAINTAIN THE RIGHT TO USE THE NF MARK FOR A NEW TRADEMARK AND/OR SPECIFIC REFERENCE
(to be produced on the applicant's letterhead)

The Director
Eurovent Certita Certification
48-50 rue de la victoire
75009 Paris

Re: NF **"Domestic Appliances using Liquid or Solid Fuels"**

Application to maintain the right to use the NF mark

<Greeting>

I am writing to apply to maintain the right to use the NF mark on products that differ from those approved for the NF mark only by the trademarks and/or specific references they bear and, where applicable, some modifications that do not change their certified characteristics in any way.

Identification of the product approved for the NF mark		Trademark and/or specific reference
Decision No.	Name and manufacturing reference	Requested
.....

[To be filled in if company is different from the holder] The company that will distribute these products under the trademark (*new trademark requested*) has the following name and address:

Name:

Address:

Please find enclosed a copy of the commitment sheet of the Company(*company name*) stating its commitment to distribute under the trademark and/or specific reference only products that I deliver to it.

I undertake to immediately inform Eurovent Certita Certification, by registered letter with acknowledgement of receipt, of any modification made in the distribution of said products and particularly any cessation in supply to the aforementioned Company

I authorise Eurovent Certita Certification to inform the aforementioned Company of any penalties, applied in accordance with the Rules, relating to the products covered by this document.

Yours faithfully,

Date and signature of the legal agent of the holder, maintenance applicant.

**STANDARD SHEET 002 (for heating appliances)
NF MARK "Domestic Appliances using Liquid or Solid Fuels"**

TECHNICAL DATA SHEET

Reminder: Documents to be provided in duplicate

Trademark:

Designation/commercial reference (product or range of heating appliances fired by wood):

Testing laboratory:

Recovery of the appliance after testing YES-NO

Depending on the certified characteristics (complete the appropriate information):

Power ratings:

Output:

% CO at 13% O₂:

Reservoir YES – NO

To be enclosed with the application:

- Photograph of the product and derivative appliances, if range (possibly on commercial document)
- Commercial document of the product and/or range of appliances
- Facsimile of markings and their locations (draft)
- Manual
- Technical drawings file (paper or computer file in pdf format)
 - For heating appliance ranges fired by wood, the drawings file shall make it possible to characterise all of the models in relation to the basic product.
 - For other appliances (oil stoves, coal stoves, etc.), the drawings file shall make it possible to characterise the product.
 - For barbecues, the drawings file can be replaced by standard sheet 3 for barbecues below.
- For each range of heating appliances fired by wood, a description of the basic product with a list of the derivative products and the nature of the links (for example, flat window, prismatic window, etc.)
- Declaration of conformity with the Low Voltage (LV) Directive depending on the type of room or built-in appliance (if applicable)
- Declaration of conformity with the Electromagnetic Compatibility (EMC) Directive depending on the type of room or built-in appliance (if applicable)
- Asbestos-Free Declaration depending on the type of room or built-in appliance (if applicable)
- Declaration of conformity stating that materials in contact with food are food grade, for barbecues and cookers
- CE declaration pursuant to the European Construction Products Regulation 89/106/EC (Initial test report issued by a notified laboratory for the appliances in question)
- Declarations of conformity with the Waste Electrical and Electronic Equipment Directive (WEEE) and with the directive on the restriction of the use of certain hazardous substances in electrical and electronic equipment (RoHS)

**STANDARD SHEET 003 (for barbecues)
NF MARK "Domestic Appliances using Liquid or Solid Fuels"**

BARBECUE TECHNICAL DATA SHEET

I - GENERAL INFORMATION

Manufacturer:

Trademark:

Designation/commercial reference:

Manufacturing unit (company name and address):

II - CHARACTERISTICS

	Type of material	Dimensions (mm)	Type of coating
<u>Fire box (internal dimensions):</u> - Distance between bottom of fire box and underside of grill in lowest position - Length - Width - Height - Thickness (excluding coating) - Wind shield			
<u>Distance between bottom of fire box and ground:</u>			
<u>Ash pan:</u> - Length - Width - Height			
<u>Grill:</u> - Distance between bars - Bar diameter - Usable area			
<u>Spit:</u> - angle - smallest diameter			
<u>Drip tray</u>			
<u>Spit handle</u>			
<u>Marking plate:</u> - Fastening method			

Presence of a fire box grill: YES or NO

Spit motor: Declaration(s) of conformity

- ◆ windings: ◆ reduction gear

STANDARD SHEET 004
NF MARK "Domestic Appliances using Liquid or Solid Fuels"

Example: STANDARD CONTRACT

A form is provided to define the contractual ties between the applicant and the various service providers to which it subcontracts any of the aspects specified in paragraph 3.3.1.

The form shall be updated and sent to Eurovent Certita Certification

A form shall be drawn up for each service provider and for each of the previously defined aspects.

Applicant/Holder:

Service provider:.....

Service identification:

Specify based on the definition of the applicant

Minimum requirements to be included in the contract:

- the service provider shall commit to meeting the requirements of the certification rules of the corresponding NF **"Domestic appliances using liquid or solid fuels"** application
- management of customer complaints by the applicant/holder in conjunction with the service provider
- management of complaints among service providers by the applicant/holder
- as part of the design work, the holder of the intellectual property shall be designated; it shall inform the other party of any change in the design drawings
- the service provider shall inform the applicant/holder of any changes to its quality management system, and in particular of any instances of non-conformity detected by internal inspections or external audits
- the service provider accepts the possible presence of a representative of the applicant/holder during the admission audits and during monitoring of NF certification.

Contract number:

DOCUMENTS TO BE PROVIDED:

Copy of the contract in French or English.

Sheet drawn up on:

Modification dates:

Subject of the modification

1 –

2 –

3 –

.....

STANDARD SHEET 005
NF MARK "Domestic Appliances using Liquid or Solid Fuels"

SAMPLE POWER OF ATTORNEY

AGENT

List of the information to be provided:

- Company name: _____
- Address: _____
- Country: _____
- Telephone: _____ Fax: _____
- SIRET No. 1: _____ NAF Code 1: _____
- Name and position of legal agent 2: _____
- Name and position of contact (if different): _____
- VAT identification number 3: _____
- Email address of contact person: _____
- Email address of the Company: _____
- Website: _____

Identification of the duties of the agent to be specified in the power of attorney between the applicant/holder and the agent

Applicant/Holder:

Agent:

Minimum requirements to be included in the power of attorney:

- assignments and associated responsibilities
- financial aspects
- claims
- certification body contact

Power of attorney:

The power of attorney shall be registered in the applicant's/holder's quality system.

A copy of the power of attorney in French or English shall be enclosed with the co-signed application for admission.

Compliance with the power of attorney will be audited.

Date of the initial power of attorney

Modification dates:

Subject of the modification

1 –

2 –

3 –

Cosignature

Partie 8 LIST OF TERMS

Granting of the right to use the NF mark:

Authorisation granted by AFNOR Certification and notified by Eurovent Certita Certification to an applicant to affix the NF mark on the product for which the application has been submitted.

Audit (in accordance with NF EN ISO 9001):

Part of the site inspection relating to examining a product and assessment of the specific means implemented to ensure the compliance thereof with the requirements set out in the certification reference standard.

Warning:

Penalty decision, notified by Eurovent Certita Certification, whereby the holder is requested to correct the defects observed within a given period, during which the right to use the NF mark is not suspended. A warning may only be repeated once.

Admission application:

Application whereby an applicant requests, for the first time, the right to use the NF mark for a product; it declares that it is acquainted with this certification reference standard and undertakes to comply with it.

Additional admission application:

Application whereby a holder wishes to obtain the right to use the NF mark for a new product or new production entity.

Extension application:

Application whereby a holder requests the extension of the right to use the NF mark that it holds for a product the certified characteristics of which have been modified.

Maintenance application:

Application whereby a holder requests the maintenance of the right to use the NF mark for a product intended to be marketed by a distributor under a different trademark and/or commercial reference with no modification of the certified characteristics.

Renewal application:

Application whereby the holder requests the renewal of the right to use the NF mark before the end of the validity of its NF certificate.

Applicant:

Legal entity requesting the right to use the NF mark for its product, that undertakes to comply with this certification reference standard.

Distributor:

Legal entity distributing the products of the applicant/holder that does or does not modify the product with regard to NF mark requirements.

If a distributor makes technical modifications to the product and wishes to retain the right to use the NF mark for said product, it then becomes an applicant.

Agent:

Legal entity or private individual located in the EEA that has a role of representing the applicant/holder located outside the EEA and has a written power of attorney from the applicant/holder stating that it can act on its behalf and specifying in what framework.

Holder:

Legal entity that benefits from the right to use the NF mark.

Admissibility:

Study of an application that makes it possible to carry out the examination of the application; admissibility relates to the administrative and technical parts of the application.

Certification reference standard:

Technical document setting out the characteristics required of a product, service or combination of products and services, and the procedures for inspecting compliance with said characteristics.

Withdrawal of the right to use the NF mark:

Decision, notified by the certification body, that cancels the right to use the NF mark. Withdrawal can be pronounced as a penalty or in case of waiver of the right to use by the holder.

Suspension of the right to use the NF mark:

Decision, notified by the certification body, that temporarily cancels the right to use the NF mark for a given period. Suspension can be pronounced as a penalty or in case of waiver of the right to use by the holder.

Partie 9 : Additional specifications

Appendix A: Specific requirements applicable to heating and cooking appliances

Appendix B: Specific requirements applicable to barbecues